



## **FOR THE FOUR MONTH PERIOD 1 AUGUST 2021 TO 30 NOVEMBER 2021**

This Forward Plan sets out the details of the key and non-key decisions which the Executive Cabinet, individual Executive Members or Officers expect to take during the next four month period.

The current members of the Executive Cabinet are:

Councillor John Clarke – Leader of the Council

Councillor Michael Payne – Deputy Leader and Portfolio Holder for Resources and Reputation

Councillor Peter Barnes – Portfolio Holder for Environment

Councillor David Ellis – Portfolio Holder for Public Protection

Councillor Gary Gregory – Portfolio Holder for Community Development

Councillor Jenny Hollingsworth – Portfolio Holder for Growth and Regeneration

Councillor Viv McCrossen – Portfolio Holder for Young People and Equalities

Councillor Henry Wheeler – Portfolio Holder for Health and Wellbeing.

Anyone wishing to make representations about any of the matters listed below may do so by contacting the relevant officer listed against each key decision, within the time period indicated.

| Description of the decision                                                                                                                                                                                                                                                                                                                                             | Date decision is expected to be taken and who will take the decision? | Responsible Officer                                                                                             | Documents to be considered by the decision maker | Cabinet Portfolio                                | Open / Exempt (and reason if the decision is to be taken in private)<br><br>Is this a Key Decision? |
|-------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-----------------------------------------------------------------------|-----------------------------------------------------------------------------------------------------------------|--------------------------------------------------|--------------------------------------------------|-----------------------------------------------------------------------------------------------------|
| <b>Quarter 1 Performance</b><br>To inform Cabinet in summary of the position against Improvement Actions and Performance Indicators in the 2021/2022 Gedling Plan for the most recent quarter.                                                                                                                                                                          | <b>5 Aug 2021 Cabinet</b>                                             | Alan Green, Performance and Project Officer                                                                     | Officer Report                                   | Leader of the Council                            | Open<br><br>Yes                                                                                     |
| <b>Review of complaints received by the Council and Annual Review Letter – Local Government and Social Care Ombudsman</b><br>To inform Members of the receipt of the Annual Review letter from the Office of the Local Government and Social Care Ombudsman and the complaints dealt with by the Council through the internal Complaints Procedure during the last year | <b>7 Oct 2021 Cabinet</b>                                             | Francesca Whyley, Head of Governance and Customer Services                                                      | Officer Report                                   | Portfolio Holder for Resources and Reputation    | Open<br><br>No                                                                                      |
| <b>Carbon Reduction Action Plan</b><br>To agree a carbon reduction action plan for the Council's operations.                                                                                                                                                                                                                                                            | <b>7 Oct 2021 Cabinet</b>                                             | Melvyn Cryer, Head of Environment                                                                               | Officer Report                                   | Portfolio Holder for Environment                 | Open<br><br>Yes                                                                                     |
| <b>Equality and Diversity Policy and Action Plan</b><br>To update Members following the public consultation on the draft Equality and Diversity Policy and Equality Framework and Action Plan and seek approval for adoption.                                                                                                                                           | <b>7 Oct 2021 Cabinet</b>                                             | Alison Ball, Director of Corporate Resources                                                                    | Officer Report                                   | Portfolio Holder for Young People and Equalities | Open<br><br>Yes                                                                                     |
| <b>Environmental Enforcement Policy</b><br>Update to the approach to environmental enforcement policy to include priorities for enforcement and approaches                                                                                                                                                                                                              | <b>7 Oct 2021 Cabinet</b>                                             | Alice Davey, Corporate Director of Environment, Communities and Leisure, Kevin Nealon, Community Protection and | Officer Report                                   | Portfolio Holder for Public Protection           | Open<br><br>Yes                                                                                     |

| Description of the decision                                                                                                                                                                                                                                                                                      | Date decision is expected to be taken and who will take the decision? | Responsible Officer                            | Documents to be considered by the decision maker | Cabinet Portfolio                             | Public / Exempt (and reason if the decision is to be taken in private)<br><br>Is this a key decision? |
|------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-----------------------------------------------------------------------|------------------------------------------------|--------------------------------------------------|-----------------------------------------------|-------------------------------------------------------------------------------------------------------|
|                                                                                                                                                                                                                                                                                                                  |                                                                       | Pollution Control Manager                      |                                                  |                                               |                                                                                                       |
| <b>Draft Waste &amp; Recycling Policy</b><br>Seeking permission to consult on the draft waste and recycling policy                                                                                                                                                                                               | <b>7 Oct 2021 Cabinet</b>                                             | Melvyn Cryer, Head of Environment              | Officer Report                                   | Portfolio Holder for Environment              | Open<br><br>Yes                                                                                       |
| <b>Prudential Code Indicator Monitoring 2021/22 and Quarterly Treasury Activity Report for Quarter 2</b><br>To inform Members of the performance monitoring of the 2021/22 Prudential Code Indicators, and to advise Members of the quarterly Treasury activity as required by the Treasury Management Strategy. | <b>4 Nov 2021 Cabinet</b>                                             | Sue Healey, Principal Accountant               | Officer Report                                   | Portfolio Holder for Resources and Reputation | Open<br><br>Yes                                                                                       |
| <b>Budget Monitoring (Q2) and Virement Report</b><br>To update members on financial performance information for the 2nd quarter of the 2021/22 year.                                                                                                                                                             | <b>4 Nov 2021 Cabinet</b>                                             | Tina Adams, Principal Finance Business Partner | Officer Report                                   | Portfolio Holder for Resources and Reputation | Open<br><br>Yes                                                                                       |
| <b>Gedling Plan Quarter 2 Performance Report</b><br>To inform Cabinet in summary of the position against Improvement Actions and Performance Indicators in the 2021/2022 Gedling Plan for the most recent quarter.                                                                                               | <b>4 Nov 2021 Cabinet</b>                                             | Alan Green, Performance and Project Officer    | Officer Report                                   | Leader of the Council                         | Open<br><br>Yes                                                                                       |
| <b>Sport and Physical Activity Strategy</b><br>The sport and physical activity strategy for Gedling Borough Council 2021                                                                                                                                                                                         | <b>4 Nov 2021 Cabinet</b>                                             | Lance Juby, Head of Communities and Leisure    | Officer Report                                   | Portfolio Holder for Community Development    | Open<br><br>Yes                                                                                       |
| <b>Prudential Code Indicator Monitoring 2021/22 and Quarterly Treasury Activity Report for Quarter 3</b>                                                                                                                                                                                                         | <b>27 Jan 2022 Cabinet</b>                                            | Sue Healey, Principal Accountant               | Officer Report                                   | Portfolio Holder for Resources and Reputation | Open                                                                                                  |

| Description of the decision                                                                                                                                                                                                           | Date decision is expected to be taken and who will take the decision? | Responsible Officer                            | Documents to be considered by the decision maker | Cabinet Portfolio                             | Public / Exempt (and reason if the decision is to be taken in private)<br><br>Is this a key decision? |
|---------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-----------------------------------------------------------------------|------------------------------------------------|--------------------------------------------------|-----------------------------------------------|-------------------------------------------------------------------------------------------------------|
| To inform Members of the performance monitoring of the 2021/22 Prudential Code Indicators, and to advise Members of the quarterly Treasury activity as required by the Treasury Management Strategy.                                  |                                                                       |                                                |                                                  |                                               | No                                                                                                    |
| <b>Quarterly (Q3) Budget Monitoring and Virement Report</b><br>To update members on financial performance information for the 3rd quarter of the 2021/22 year.                                                                        | <b>27 Jan 2022 Cabinet</b>                                            | Tina Adams, Principal Finance Business Partner | Officer Report                                   | Portfolio Holder for Resources and Reputation | Open<br><br>Yes                                                                                       |
| <b>Gedling Plan Quarter 3 Performance Report</b><br>To inform Cabinet in summary of the position against Improvement Actions and Performance Indicators in the 2021/2022 Gedling Plan for the most recent quarter.                    | <b>27 Jan 2022 Cabinet</b>                                            | Alan Green, Performance and Project Officer    | Officer Report                                   | Leader of the Council                         | Open<br><br>Yes                                                                                       |
| <b>Prudential and Treasury Indicators and Treasury Management Strategy Statement 2022/23</b><br>To present for Members' approval the Council's Prudential Code Indicators and Treasury Strategy for 2022/23, for referral to Council. | <b>10 Feb 2022 Cabinet</b><br><br><b>3 Mar 2022 Council</b>           | Sue Healey, Principal Accountant               | Officer Report                                   | Portfolio Holder for Resources and Reputation | Open<br><br>Yes                                                                                       |
| <b>Capital Programme and Capital Investment Strategy</b><br>To approve the capital investment strategy and capital spending programme for the next financial year.                                                                    | <b>10 Feb 2022 Cabinet</b><br><br><b>3 Mar 2022 Council</b>           | Alison Ball, Director of Corporate Resources   | Officer Report                                   | Portfolio Holder for Resources and Reputation | Open<br><br>Yes                                                                                       |
| <b>General Fund Budget 2022/23</b><br>For Cabinet to recommend to Council the revenue budget for the next financial year.                                                                                                             | <b>10 Feb 2022 Cabinet</b><br><br><b>3 Mar 2022 Council</b>           | Tina Adams, Principal Finance Business Partner | Officer Report                                   | Portfolio Holder for Resources and Reputation | Open<br><br>Yes                                                                                       |